

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: November 28, 2016 AGENDA ITEM NUMBER: 6

SUBJECT:

RESOLUTION AWARDING CONTRACTS FOR THE PURCHASE OF FURNITURE, FIXTURES AND EQUIPMENT FOR THE FORSYTH COUNTY CENTRAL LIBRARY (GENERAL SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

After due advertisement, bids were received September 20, 2016, for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library. The bid document grouped all items into specific product categories allowing the County to select the lowest responsible, responsive bidder for each of four product categories: End Panels, Shelving, Open Line Furniture, and Systems Furniture. A complete summary of the bids received are provided on Attachment A, which is attached hereto and incorporated herein by reference. The lowest responsible, responsive bidder for each of the four product categories are as follows:

<u>Vendor</u>	<u>Category</u>	<u>Total Bid Amount</u>
Carolina Furnishing & Design, LLC	End Panels	\$134,773.27
Carolina Furnishing & Design, LLC	Shelving	185,126.55
Furniture Solutions Plus, LLC	Open Line Furniture	559,573.27
PMC Commercial Interiors, Inc.	Systems Furniture	70,480.78

Following the review and evaluation of the bids received for compliance with the bid specifications by the Interior Designer and County Staff, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that contracts be awarded to the lowest responsible, responsive bidders as follows: Carolina Furnishing & Design, LLC in the amount of \$134,773.27 for end panels; Carolina Furnishing & Design, LLC in the amount of \$185,126.55 for shelving; Furniture Solutions Plus, LLC in the amount of \$559,573.27 for open line furniture; and to PMC Commercial Interiors, Inc. in the amount of \$70,480.78 for systems furniture.

ATTACHMENTS:- YES NO

SIGNATURE: *J. Audrey Watts, Jr.* DATE: November 16, 2016
COUNTY MANAGER

**RESOLUTION AWARDING CONTRACTS FOR THE PURCHASE OF FURNITURE,
FIXTURES AND EQUIPMENT FOR THE FORSYTH COUNTY CENTRAL LIBRARY
(GENERAL SERVICES DEPARTMENT AND
CITY/COUNTY PURCHASING DEPARTMENT)**

WHEREAS, after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 10:00 a.m. on September 20, 2016, for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library, and the complete summary of bids received are provided on Attachment A, which is attached hereto and incorporated herein by reference; and

WHEREAS, following review and evaluation by the Interior Designer and County Staff for compliance with bid specifications, the vendors who provided the lowest responsible, responsive bid for each category are as follows:

<u>Vendor</u>	<u>Category</u>	<u>Total Bid Amount</u>
Carolina Furnishing & Design	End Panels	\$ 134,773.27
Carolina Furnishing & Design	Shelving	185,126.55
Furniture Office Solutions	Open Line Furniture	599,573.27
PMC Commercial Interiors	Systems Furniture	70,480.78

WHEREAS, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that contracts be awarded to the above-identified lowest responsible, responsive bidders for each category and that the County Manager be authorized to execute contracts, on behalf of Forsyth County, in those amounts with each vendor.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that contracts for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library are hereby awarded to Carolina Furnishing & Design in the amount of \$134,773.27 for end panels, Carolina Furnishing & Design, LLC in the amount of \$185,126.55 for shelving, Furniture Office Solutions in the amount of \$185,126.55 for open line furniture, and PMC Commercial Interiors in the amount of \$70,480.78 for systems furniture; and that all other bids are hereby rejected.

BE IT FURTHER RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, contracts for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library, as identified herein with Carolina Furnishing & Design, Furniture Office Solutions and PMC Commercial Interiors, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 28th day of November 2016.

BID TABULATION

Forsyth County Central Library

End Panels

Business	Base Bid
Carolina Furnishing & Design, LLC	\$134,773
Simmons Office Interiors, Inc.	\$210,417
Cba Charlotte, Inc.	\$210,417

Shelving

Business	Base Bid
Carolina Furnishing & Design, LLC	\$185,127
Cba Charlotte, Inc.	\$200,577
Patterson Pope, Inc.	\$210,417

Open Line Furniture

Business	Base Bid
*Cba Charlotte, Inc.	\$125,243
Furniture Solutions Plus, LLC	\$599,573
Alfred Williams & Company	\$689,596
PMC Commercial Interiors, Inc.	\$829,728

*Bid was incomplete

Systems Furniture

Business	Base Bid
PMC Commercial Interiors, Inc.	\$70,481
Alfred Williams & Company	\$108,252