

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

MEETING DATE: AUGUST 6, 2020

AGENDA ITEM NUMBER: \_\_\_\_\_

17

**SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN FORSYTH COUNTY AND SENIOR SERVICES, INC., TO PROVIDE ADULT DAY CARE AND ADULT DAY HEALTH SERVICES (FORSYTH COUNTY DEPARTMENT OF SOCIAL SERVICES)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:** Recommend Approval

### SUMMARY OF INFORMATION:

Forsyth County will execute a contract for Senior Services, Inc., to provide for Adult Day Care and Adult Day Health services to an estimated 35 individuals, providing an average of 218 units/days of service per month for Adult Day Care and an average of 107 units/days of service for Adult Day Health. Total units/days annually will average 3,575 for both services, based on annual funding availability.

Forsyth County Department of Social Services (FCDSS) Adult Division staff will conduct client assessments of need and eligibility and will provide Adult Day Care and Adult Day Health contracted provider with client service plan and scheduling. As service plans change, FCDSS will provide updated documents to contracted providers. FCDSS Adult Division supervisors will verify the monthly invoices including customers served and daily/unit billing. Approved invoices are processed by contracts manager and paid directly by the County. Forsyth County is required to maintain the contracts and ensure contract compliance.

The contract amount shall not exceed \$124,602.00 for the 2020-2021 fiscal year. Amount is determined by Department of Health and Human Services, Division of Social Service, Budget Office County budget estimates. Provider shall provide services effective to begin July 1, 2020, upon written notice and, unless sooner terminated by mutual consent, shall provide services up to May 20, 2021. Contract end date of May 20, 2021, allows FCDSS the ability to issue payment for services by May 30, 2021, and to claim reimbursement against the FY2021 State Allocation.

The contract consists of \$57,042.80 in Federal Funds, \$51,983.95 in State funds, and \$15,575.25 in County funds.

The contract rate is not to exceed \$33.07 per day, per person for specified Adult Day Care Services and a rate not to exceed \$40.00 per day, per person for specified Adult Day Health Services.

ATTACHMENTS:

YES

NO

SIGNATURE:

J. Dudley Watts, Jr. /AMS  
COUNTY MANAGER

DATE:

August 06, 2020

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN  
FORSYTH COUNTY AND SENIOR SERVICES, INC. TO PROVIDE  
ADULT DAY CARE AND ADULT DAY HEALTH SERVICES  
(FORSYTH COUNTY DEPARTMENT OF SOCIAL SERVICES)**

**WHEREAS** Senior Services, Inc., will provide Adult Day Care and Adult Day Health services to an estimated 35 individuals, providing an average of 218 units/days of service per month for Adult Day Care and an average of 107 units/days of service for Adult Day Health, with a contract rate not to exceed \$33.07 per day, per person, for specified Adult Day Care Services and \$40.00 per day, per person, for specified Adult Day Health Services;

**WHEREAS** the total units/days annually will average 3,575 for both services, based on annual funding availability and the total contract amount is not to exceed \$124,602 for the 2020-2021 fiscal year; and

**WHEREAS** the Provider shall provide services beginning July 1, 2020, upon written notice and, unless sooner terminated by mutual consent, shall provide services up to May 20, 2021, would allow Forsyth County Department of Social Services (FCDSS) the ability to issue payment for services by May 30, 2021, and to claim reimbursement against the FY2021 State In-Home Services Fund Allocation;

**NOW, THEREFORE, BE IT RESOLVED**, by the Forsyth County Board of Commissioners that the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute, on behalf of the Forsyth County Department of Social Services, an agreement with Senior Services, Inc., to provide Adult Day Care and Adult Day Health services, in an amount not to exceed \$124,602, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney; and

**BE IT FURTHER RESOLVED**, that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, subsequent agreements or amendments with this Provider for these services within budgeted appropriations in the current and future fiscal years, for a maximum of three years duration, with agreements terminating no later than June 30, 2023, if these services continue to be necessary.

Adopted this 6<sup>th</sup> day of August 2020.

**SENIOR SERVICES, INC. - ADULT DAY CARE/ADULT DAY HEALTH SERVICES**

**FY 2019-2020 - DAYS/UNITS OF MONTHLY USAGE, RATES AND TOTAL INVOICED AMOUNTS**

**FY 19-20 EXPENDITURES**

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	TOTAL	RATE	LESS CONTRIB	TOTAL INVOICED
	Days/U nits	Days/ Units	Days/ Units	Days/ Units	Days/ Units	Days/ Units	Days/ Units	Days/ Units	Days/ Units	Days/ Units	Days/ Units	Days/ Units			
<b>Adult Day Care</b>	345	341	270	269	201	182	137	169	257	182	0	2353	\$33.07	(\$90.00)	\$77,723.71
<b>Adult Day Health</b>	52	53	99	139	122	127	147	155	172	111	0	1177	\$40.00	(\$215.00)	\$46,865.00
<b>Total Days/Units</b>	397	394	369	408	323	309	284	324	429	293	0	3530			\$124,588.71

1 DAY = 1 UNIT

**CONTRACT AMOUNT                      \$124,602.00**

<b>ADC AVERAGE DAYS/UNITS PER MONTH</b>	<b>235</b>
<b>ADH AVERAGE DAYS/UNITS PER MONTH</b>	<b>118</b>
<b>AVERAGE MONTHLY INVOICE AMOUNT</b>	<b>\$12,458.87</b>

**SENIOR SERVICES, INC. - ADULT DAY CARE/ADULT DAY HEALTH SERVICES**

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