

NOMINATION INSTRUCTIONS

1. Complete the entry form.
2. Write a summary explaining why the project or individual is worthy of an award. The summary should be one page or less. Include any additional information that provides context for the project or individual, such as newspaper articles.
3. If nominating a project, provide color prints or digital photos that clearly illustrate the attributes of the project. If appropriate, include before and after photos. Photos should be clear and labeled with a brief description. Prints should be placed in a plastic sleeve.
4. Submit nomination materials to :
 - By mail: 2014 Community Appearance Commission Awards
City-County Planning Board
P.O. Box 2511
Winston-Salem, NC 27102
 - By delivery: City-County Planning Board
Attn: Amy Crum, Project Planner
City Hall South, Second Floor
100 E. First Street
Winston-Salem, NC
 - By E-mail: Amy Crum, Project Planner
amyc@cityofws.org

**Community Appearance Biennial Awards
Official Entry Form**

Please remember to include photos with your entry.

Date Submitted:

Person Submitting Nomination:

Relation to Project:

Day Phone:

Email:

Project/Individual Information

Name:

Street Address of Project:

Location Description if no Address:

Project Description (may be included on separate sheet):

Project/Individual Contact Information

Contact Person:

Firm:

Mailing Address:

Day Phone:

Email:

Owner (if different than Contact):

Day Phone:

Email:

List all Designers Associated with Project:

All nominations due Friday, October 18th. Late entries will not be considered.