

**BOARD OF ELECTIONS**

**Stuart Russell**  
Chair

**Susan Campbell**  
Vice-Chairperson

**Robert Durrah, Jr.**  
Secretary

**John Loughridge, Jr.**  
Member



**Tim Tsujii**  
Director

**AGENDA**  
**October 30, 2018**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Closed Session (if necessary)
6. Approval of Minutes
7. Approval of Absentee Ballots
8. Review of Re-Marked Ballots
9. Pre-Processing of Absentee Ballots
10. Approval of Early Voting At-Large Observers
11. Other Business
12. Adjournment

**FORSYTH COUNTY BOARD OF ELECTIONS**  
**Meeting Minutes**  
**October 30, 2018**

**Meeting Called to Order**

An absentee ballot meeting of the Forsyth County Board of Elections was called to order in the third floor Professional Development Room on October 30, 2018 at 5:00 p.m., Chairman Russell presiding.

**Board Members in attendance:** Chairman Russell, Vice-Chairperson Campbell, Secretary Durrah, and Member Loughridge

**Staff Members in attendance:** Director Tim Tsujii, Monica Gary, Albert Armstrong and Kimberly Stuck

**Pledge of Allegiance**

Chairman Russell led the pledge of allegiance.

**Moment of Silence**

Chairman Russell led a moment of silence.

**Public Comment Session**

Chairman Russell opened public comments:

Kris McCann – 205 Cool Springs Rd. Winston Salem, NC 27107

Vice Chairperson Campbell moved to close public comments, Member Loughridge seconded; **Motion carried unanimously.**

**Other Business**

Chairman Russell opened the floor to Mr. McCann to further discuss the matter of a pollworker allegedly providing campaign materials to a voter inside the voting enclosure at Southside Branch Library early voting site.. Mr. McCann addressed the responsibilities of the pollworkers based on the Pollworker Manual. Mr. McCann questioned the intentions of the poll worker involved regarding his claim. Secretary Russell requested a copy of the page that Mr. McCann was referring to and called for additional questions.

**Closed Session**

Chairman Russell moved to go into closed session referencing N.C.G.S § 143-318(11)(a)(6); Vice-Chairperson Campbell seconded; **Motion carried unanimously.** Meeting closed at 5:13 p.m. Chairman Russell called meeting back into session at 6:27 p.m.

Chairman Russell motioned to issue a counseling directive to the pollworker and Lead involved in the incident at Southside Library and direct all pollworkers to wear name tags and provide names when requested. Vice-Chairman Campbell seconded; **Motion carried unanimously.**

**Approval of Meeting Minutes**

Chairman Russell tabled the review and approval of meeting minutes to allow the Board to review

remarks and approve Absentee Ballots.

### **Approval of Absentee Ballots**

Ms. Gary recommended 779 absentee ballots for approval; 740 Civilian and 39 Military/Overseas. Ms. Gary recommended 30 for disapproval. Chairman Russell moved to approve 777 absentee ballots and disapprove 85 absentee ballots, Vice-Chairperson Campbell seconded; **Motion carried unanimously**. Ms. Gary presented the Board the One-Stop Absentee list for review and approval; Chairman Russell moved to approve the One-Stop Absentee list, Secretary Durrah seconded; **Motion carried unanimously**.

### **Approval of Early Voting At-Large Observers**

Director Tsujii presented the Board the timely submitted list of Election Day At-Large Observers for review and approval. Chairman Russell moved to approve those submitted timely; Vice-Chairman Campbell seconded; **Motion carried unanimously**.

Mr. Tsujii presented the Board the Election Day Runners for review and approval. Vice-Chairman Campbell moved to approve the runners; Chairman Russell seconded; **Motion carried unanimously**.

### **Other Business**

Director Tsujii presented the Board with the equipment testing report for review and approval; five pieces of equipment were presented for repair or replacement. Chairman Russell moved to approve the equipment testing report, with the exception of the five asking that in lieu of repair that they be replaced; Vice-Chairman Campbell seconded; **Motion carried unanimously**.

### **Adjournment**

Chairman Russell moved to adjourn the meeting; Vice-Chairperson Campbell seconded; **Motion carried unanimously**. Meeting adjourned 7:25 p.m.

Approved:

\_\_\_\_\_  
Stuart Russell, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Susan Campbell Vice-Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert Durrah, Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Loughridge, Member

\_\_\_\_\_  
Date

**§ 143-318.11. Closed sessions.**

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not

consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.
- (10) To view a recording released pursuant to G.S. 132-1.4A.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)