



FORSYTH COUNTY BOARD OF ELECTIONS

BOARD MEETING

Agenda

February 25, 2021 – 05:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments

If you wish to speak, please click on this link <https://meet.google.com/orf-oyvf-oxd> at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period in the order you have joined the meeting. The Chairperson will also ask for any additional speakers before the meeting is called to order.

5. Review of 2020 and Post-Election Report
6. Review and Approval of FY2021-22 Budget
7. Approval of Minutes
8. Other Business
9. Closed Session
10. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS

Meeting Minutes

February 26, 2021 – 5:00 p.m.

Meeting Called to Order

A special meeting of the Forsyth County Board of Elections was called to order on January 21, 2021 at 5:05 p.m. with Chairperson Campbell presiding.

Board Members in attendance: Chairperson Susan Campbell, Secretary Robert Durrah (via telephone), Member Stuart Russell, Member John Loughridge, and Member Catherine Jourdan

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Adam Clark, and Kimberly Stuck

Guest in Attendance: Shannon Hutchins – Human Resources Director (via video conference)

Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

Moment of Silence

Chairperson Campbell called for a moment of silence.

Public Comments

Chairperson Campbell called for public comments. There were no public comments.

Review of 2020 and Post-Election Report

Deputy Director Bobadilla presented the 2020 post-annual and November 3, 2020 post-election report to the Board highlighting the accomplishments of the Board of Elections office and lessons learned.

Director Tsujii also presented the strategic goals for the upcoming FY 2021-22 as well as a five year plan outlining long-term goals for 2021-2025.

Review and Approval of FY2021-22 Budget

Director Tsujii provided a detailed overview of the FY 2021-2022 budget to be recommended to the Board of County Commissioners providing insight on intended earmark of contingency funds, office and operations funding, stating that 2021 Municipal Election does generate revenue via the reimbursement process for running the elections for the Municipalities. Member Russell moved to approve the FY 2021-22 budget recommendation, Member Loughridge seconded; **Motion carried unanimously.**

Approval of Minutes

Secretary Durrah moved to approve the meeting minutes for the January 21, 2021 board meeting, Member Russell seconded; **Motion carried unanimously.**

Other Business

Deputy Director Bobadilla presented the Board with the Board Meeting Schedule for approval. Member Loughridge moved to approve the Board schedule, Member Jourdan seconded; **Motion carried unanimously.**

Closed Session

Director Tsujii requested to go into closed session in accordance with GS 143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment,

or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Member Russell moved to go into closed session as requested, Member Jourdan seconded; **Motion carried unanimously**. Member Russell moved to adjourn the meeting upon the completion of the closed session, Member Jourdan seconded; **Motion carried unanimously**. The Board entered closed session at 6:03 p.m.

Adjournment

Meeting adjourned at 7:12 p.m.

Approved:

s/Susan Campbell
Chair

s/Robert Durrah
Secretary

s/Stuart Russell
Member

s/John Loughridge
Member

s/Catherine Jourdan
Member