

# Forsyth County Board of Health



- Louis J. Serrano, D.V.M  
*Chairman*
- Vera Robinson. OTR  
*Vice-Chairman*
- Dr. Keith Cash, OD
- Nancy R. Hardie, R.P.H.
- Randall Kale. PE
- James B. McLain, D.D.S.
- Judith Chandler
- David R. Plyler
- Ricky R. Sides, D.C.
- Sandra Wilder, R.N.
- Susan K. Ziglar, M.D.

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## BOARD OF HEALTH

### MINUTES

January 5, 2005

#### MEMBERS PRESENT

Dr. Louis Serrano  
Ms. Vera Robinson  
Dr. Keith Cash  
Ms. Nancy Hardie  
Ms. Judith Chandler  
Dr. Ricky Sides  
Dr. Susan Ziglar  
Mr. Randall Kale  
Ms. Sandra Wilder  
Dr. Bruce McLain

#### MEMBERS ABSENT

Mr. Dave Plyler

#### STAFF PRESENT

Dr. C. Timothy Monroe  
Mr. Matt Dyson  
Ms. Tommie Bowen  
Dr. Lynn Hale  
Mr. Abdul Natour  
Mr. Bob Whitwam  
Ms. Peggy Lemon  
Mr. Eric Williamson  
Mr. David Foster  
Ms. Lynne Mitchell  
Ms. Ayo Ademoyero

On Wednesday January 5, 2005, the Forsyth County Board of Health held its regularly scheduled meeting in the Board Room at the Forsyth County Department of Public Health. Dr. Serrano, Chair, called the meeting to order at 5:30 p.m.

**Approval of Minutes:** Minutes of the December 1, 2004 Board of Health meeting were approved.

#### **Old Business:**

Dr. Monroe gave an update on the Influenza Vaccine Shortage. He announced that the Health Department recently received additional flu vaccine and that we would resume providing the vaccine to the public in a mass clinic. The Flu Clinic will be held on Monday, January 10, 2005. He informed the board that we have recently distributed approximately 2000 doses to local health care providers including those who had ordered vaccine from the State. Dr. Monroe also stated that we will have approximately 1000 doses of injectable vaccine and approximately 200 doses of inhalable vaccine that would be available to the public at no charge.

Dr. Monroe gave an update on the Appointment/Re-Appointment of Board Seats. He was informed from the County Manager's Office that the Forsyth County Commissioners plan to advertise or solicit for appointments by the end of next week, which would be sometime around January 14, 2005. Dr. Monroe stated that the Commissioners were having a committee meeting on January 24, 2005.

Ms. Sandra Wilder presented a report from the Nominating Committee concerning the Election of Officers. Ms. Wilder read aloud Article IV of the Bylaws that covers the procedure for the Election of Officers. She announced that Mr. Randall Kale and Dr. Bruce McLain were running for Chairperson and that Ms. Vera Robinson and Dr. Susan Ziglar were running for Vice Chairperson. She read aloud each candidate's mission statement. Ms. Sandra Wilder and Ms. Nancy Hardie, both members of the Nominating Committee distributed, collected and counted the ballots. Dr. Bruce McLain was elected for Chairperson and Ms. Vera Robinson was re-elected for Vice Chairperson.

**New Business:**

Dr. Serrano announced that the ANCBH Meeting would be held on January 27, 2005. He stated that they would be voting on budget and other issues at the meeting.

Dr. Monroe informed the Board that the department had received the 2005-2006 Budget Preparation Packets. He explained how he derived at his request for the Recommended New Positions. A motion was made to approve the requests. The motion was approved.

**Division Reports:**

Ayo Ademoyero presented a Surveillance & Epidemiology Division Report. It dealt with Gastroenteritis Outbreaks in Forsyth County, N.C. for 2004. She informed the group of how the Health Department conducts an outbreak investigation and the type of symptoms they look for. She gave statistics of Gastroenteritis Outbreaks for Forsyth County, North Carolina and the United States.

Dr. Lynn Hale gave a very informative report and presentation on the topic of Tuberculosis Basics. She explained what Tuberculosis is, how the diagnostic testing is performed, what the symptoms are, the standard treatment regimen and how to prevent the spreading of it.

A copy of both presentations have been included as part of and is filed with these minutes.

**Committee Reports:**

There weren't any committee reports at this time.

**Other Business:**

Dr. Monroe reminded the Board of their invitation to the "Breakfast with Local Public Health" to be held the next day on, January 6, 2005.

The Board decided once again to leave the date flexible for the Annual Retreat. The Board will decide on a date after the new and /or re-appointments are completed by the Commissioners.

A motion to adjourn was made by Ms. Vera Robinson at 8:05 p.m., seconded by Dr. Ricky Sides and passed.

Respectfully submitted,

C. Timothy Monroe, MD, MPH  
Secretary to the Board