



Steps to Starting a 4-H Club

Read the job description for a 4-H club leader: <https://go.ncsu.edu/forsyth4hleader>

If that sounds like the job for you:

- Enroll in 4-H Online <https://v2.4honline.com/>
 - Review [this document](#) for help enrolling
 - Be sure to submit your application, complete the "Screening" section and the watch the "Training" video in its entirety
- NC Cooperative Extension, Forsyth County Center will conduct reference checks
- NCSU will send you an email from: CustomerService@infomart-usa.com with a link for you to complete a criminal background check - [see more information here](#)
- If approved, volunteer must participate in orientation and training
- Determine another Forsyth County 4-H Volunteer to start the club with you: either connect with an existing Forsyth 4-H Volunteer or encourage another potential Forsyth 4-H Volunteer to complete the process
- Determine a safe, consistent meeting location
- Market 4-H Club interest through flyers, informational nights, etc. (N.C. Cooperative Extension helps with this!)
- Work with community partners to identify potential 4-H members (minimum of 5 youth) between the ages 5-18 (typically ages 5-8, 9-12 and 13-18 go well together for programming; you decide which age group to work with)
- Help youth complete online 4-H application at <https://v2.4honline.com/>
- Club leader meets with youth to determine a 6-month plan of work, including a minimum of one community service project, per calendar year (Jan.1-Dec.31)
- Youth vote on a non-discriminatory name for the 4-H club
- Elect club officers (unless the youth are 5-8 years old)
- Submit required forms to 4-H Office - ask your Agent which forms need to be submitted: <https://go.ncsu.edu/4hclubpaperwork>
- Submit a monthly report online - once approved, you will receive a monthly reminder from the 4-H Staff

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