

BOARD OF ELECTIONS

Ken Raymond
Chairman

Stuart Russell
Secretary

Fleming El-Amin
Member



Tim Tsujii
Director

Lamar Joyner
Deputy Director

FORSYTH COUNTY BOARD OF ELECTIONS

Agenda

November 01, 2016 – 5 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Absentee Ballots
6. Review of Re-Marked Ballots
7. Appointment of Observers
8. Other Business
9. Closed Session (If needed)
10. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
November 1, 2016 – 5 p.m.

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the third floor meeting room on November 1, 2016 at 5:00 p.m., Chairman Raymond presiding.

Board Members in attendance: Chairman Ken Raymond, Secretary Stuart Russell, and Member Fleming El-Amin

Staff Members in attendance: Director Tim Tsujii, Deputy Director Joyner, Chris Duffey, Monica Gary and Kimberly Stuck

Other Staff: None

Pledge of Allegiance

Chairman Raymond led the pledge of allegiance.

Moment of Silence

Chairman Raymond led a moment of silence.

Public Comments

Chairman Raymond called for public comments; none present.

Chairman Raymond moved to close public comments, Member El-Amin motioned, Secretary Russell seconded; **Motion carried unanimously.**

Secretary Russell inquired regarding meeting times for November 14, 2016 and November 17, 2016 for modification. Director Tsujii stated that the Board could delay Canvass to accommodate the need for all members be in attendance. Secretary Russell motioned to change meeting from 5:00 p.m. to 5:30 p.m. on November 17, 2016, Member El-Amin seconded; **Motion carried unanimously.**

Approval of Absentee Ballots

Ms. Gary recommended 1383 Absentee ballots for approval and 44 for disapproval. Chairman Raymond called for questions or comments from the Board members. Member El-Amin motioned to accept staff recommendations, Secretary Russell seconded; **Motion carried unanimously.**

Review of Remarked Ballots

Director Tsujii presented remarked ballots to the Board for review.

Appointment of Observers

Director Tsujii presented the Board with the names of the observers for approval, noting that the

remaining names would be received by November 3, 2016.

Deputy Director Joyner clarified meeting time of 4 p.m. for November 7, 2016 and 2 p.m. for November 8, 2016 as well as time and attendance for Hand/Eye audit on November 11, 2016. Director Tsujii noted that in the two previous elections two precincts were randomly selected by the State Board for the Hand/Eye audits, stating that only one Board member was required to attend. Chairman Raymond offered 10 a.m. for Hand/Eye audit, Director Tsujii noted 10 a.m. would be adequate.

Other Business

Director Tsujii made Board aware that observer names were in need of approval, and noted that the approved names would be provided to the sites.

Secretary Russell discussed a call regarding ballot shortages, and asked for coverage for all ballot styles. Secretary Russell also inquired of the procedure if an absentee ballot requested by voter was not received. Director Tsujii stated that voter could call the office to inquire or the voter could utilize Early Voting.

Chairman Raymond verified that touchscreens were in use for all Early Voting except for Curbside and Provisional voting. Secretary Russell addressed Curbside pollworkers getting into vehicles; Director Tsujii verified that pollworkers were allowed to enter the vehicles with the voter's permission.

Director Tsujii stated that the office had received a Federal Write-In Absentee Ballot (FWAB) in lieu of the Federal Post Card Application (FPCA); the voter requested the FPCA and sent in a FWAB. Director Tsujii stated that FPCA's and FWAB's serve the same purpose, both have affirmations. Director Tsujii recommended going with the FWAB.

Director Tsujii addressed Early Voting sites requesting paper ballots and the high volume provisional ballots being voted in lieu of voting on the voting machines. Mr. Tsujii recommended counting the Provisional ballots rather than calling voters back to vote on machines.

Closed Session

Chairman Raymond inquired of any business for closed session; none provided.

Adjournment

Chairman Raymond called to adjourn; Member El-Amin motioned, Secretary Russell seconded; **Motion carried unanimously.** Meeting adjourned at 5:55 p.m.

Board of Elections Meeting Minutes – November 1, 2016

Approved:

Ken Raymond, Chair

Date

Stuart Russell, Secretary

Date

Fleming El-Amin, Member

Date