

Forsyth County Board of Health



- Vera S. Robinson, OTR, Chair
- Dr. Ricky Sides, DC, Vice-Chair
- Beaufort O. Bailey
- Dr. B. Keith Cash, OD
- Judi C. Chandler
- Nancy R. Hardie, RPH
- Randall G. Kale, PE
- Dr. P. Lee Salisbury, III., DDS
- Dr. Calvert B. Jeffers, Jr., DVM
- Jane Bradner Mosko, RN, CRNA
- Dr. Willard L. McCloud, Jr., MD

BOARD OF HEALTH

MINUTES

March 7, 2007

MEMBERS PRESENT

Dr. Ricky Sides
Dr. Keith Cash
Dr. Paul Salisbury
Mr. Randall Kale
Mr. Beaufort Bailey
Ms. Jane Bradner Mosko
Ms. Nancy Hardie
Dr. Calvert Jeffers

MEMBERS ABSENT

Ms. Judi Chandler
Ms. Vera Robinson
Dr. Willard McCloud

STAFF PRESENT

Dr. C. Timothy Monroe
Mr. Matt Dyson
Ms. Tommie Bowen
Ms. Ayo Ademoyero
Ms. Peggy Lemon
Mr. David Foster
Mr. Bob Whitwam
Mr. Abdul Natour
Ms. Quintana Clinard

On Wednesday, March 7, 2007, the Forsyth County Board of Health held its regularly scheduled meeting in the Board Room at the Forsyth County Department of Public Health. Dr. Ricky Sides, Co-Chair, presided and called the meeting to order at 5:35 p.m.

Approval of Minutes: Minutes of the February 7, 2007 Board of Health Meeting were reviewed by the Board. Upon motion by Dr. Jeffers and a second by Dr. Cash, the minutes were approved as presented by the Board of Health.

Old Business:

Matt Dyson updated the board on the construction and remodeling of the health department. He reported that the Environmental Health Division was 95% complete. The carpet will be in and placed on March 14, or 15. He anticipates that Environmental Health Staff will be able to move back on March 19 or 20. The WIC Division will be moving out of their office space and into the meeting rooms on March 23. The construction should take approximately eight weeks. The Family Planning Division should be able to move in their new office on April 7 or 8.

Budget Presentation— Matt Dyson presented the budget proposal for FY 07-08. He made reference to the list of new positions that had been approved at the previous Board meeting in February. He presented a memorandum from Cathy Scheviak which outlines the specifics of the budget. A copy of this memo is attached as a part of these minutes. Dr. Sides made a motion to approve the budget proposal, and Dr. Cash seconded the motion. The Board voted unanimously to approve the budget.

Ms. Ayo Ademoyero informed the board of the planned activities for *Public Health Month*. The Celebration for Public Health Week is April 2-8. The schedule is as followed:

Monday, March 26, 2007 @ 7:00 p.m., *Resolution* by Chair of Board of Commissioners
Will be held at the Forsyth County Government Center

Wednesday, April 4, 2007 @ 4:00 p.m. to 5:30 p.m., *Public Health Reception* with Elected Officials; Board of Health, Board of Education, and the FCDPH Staff
Resolution by Commissioner Beaufort Bailey
Proclamation by Mayor Allen Joines
Public Health in Forsyth County, by Dr. C. Timothy Monroe
Forsyth County Department of Public Health Accomplishments, by Vera Robinson, Board of Health Chair
Public Health Tabletop Displays
Will be held at the Forsyth County Government Center, 4th Floor, Multi-Purpose Rooms

Thursday, April 5, 2007 @ 7:30 a.m. to 9:30 a.m., *Employee Appreciation Breakfast*, provided by Dr. & Mrs. Monroe
Public Health All-Star Awards Ceremony
Will be held at FCDPH Break Room

New Business:

Ms. Quintana Clinard presented the Division Director's Report this month on Public Health Emergency Preparedness and Response. The annual budget for this program is \$76,000. The core responsibilities of this program are: Emergency Response Plan Development and Maintenance, Community Coordination and Education, and Preparedness Training and Exercises. The plan development and maintenance of this program are: General Bioterrorism Plan, Smallpox Mass Vaccination Plan, Strategic National Stockpile (SNS) Plan, Standard Operational Guidelines (SOG), Continuity of Operations Plan (COOP), and the Pandemic Flu Plan. Mr. Bailey asked if there were to be a disaster, who would be the leader or the person in charge in this area? Dr. Monroe stated that it would depend on what type of disaster it was. If it is a communicable disease disaster or emergency, such as Pandemic Flu or Small Pox, then the Health Department would lead during this crisis. Each county would be on its own in that there would be little or no resources from the State or Federal governments in a nationwide scenario. If it were to be a natural disaster, such as a tornado or etc., then Mel Sadler and his staff at Emergency Management, and the Fire Department would take the lead.

Committee Reports:

There weren't any official committee reports at this time. Mr. Bailey did congratulate the Public Health Editorial Committee for their bi-monthly publication of their Employee Newsletter, titled "P.H. Pulse."

Other Business:

Dr. Monroe informed everyone that Dr. Serrano had recently passed away. Dr. Louis Serrano served on the Board of Health for nine years.

Dr. Kevin Feig, the new Medical Director, will begin his employment on Monday, March 12. Dr. Feig will be replacing Dr. Lynn Hale, who retired in December, 2006. The Board anticipates meeting him at the next meeting, in April.

Dr. Monroe mentioned that we are still waiting for officials to give us the go ahead in reference to taking over the Dental Clinic.

Due to building renovations, the next Board of Health Meeting will be held at the Forsyth County Government Center, in Multi-Purpose Room B, on the 4th Floor. The meeting will be held immediately following the Public Health Reception.

Adjourn:

The meeting was adjourned at 6:55 p.m.

Respectfully Submitted,

Dr. C. Timothy Monroe
Secretary to the Board

CTM/tjb

To: Board of Health

From: Cathryn M. Scheviak, Budget & Finance Director

Re: Budget Proposal – Fiscal Year 2007/2008

Date: March 7, 2007

The Forsyth County Department of Public Health's budget for FY07/08 was submitted to the Forsyth County Budget Department for approval

Expenditures:

The total expenditures, including salaries and fringe, is \$20,075,700, compared to the original FY06 budget of \$18,597,150. This represents a \$1,478,550 increase (7.95%). The increase is due mostly to increased salaries, fringe, and a first time budget for the new Cleveland Avenue Dental Center of \$513,400.

Revenues:

The total revenues projected for FY07 is \$11,731,167, compared with \$10,569,900 for FY06. This represents an increase of 11%. The majority of this increase is projected revenue of \$498,900 for the new Dental Center.

Since this is the first full year of operation for the dental center, we budgeted a conservative amount until we know how much business we will get. We are hoping to increase the business as the year progresses.

We are continuing to monitor the dismal financial situation that the State of North Carolina finds itself in again this year. This has certainly had a negative impact on the fiscal health of local government. We are expecting to receive budget cuts from the County very soon, as well as requests for mandatory cuts closer to the new fiscal year.

I would like to thank Dr. Monroe, Matt Dyson and Division Directors for their assistance in preparing our numbers for the proposed budget.

ATTACHMENT B
CHANGES IN REVENUE

Lab + \$ 52,000 Medicaid revenue from new test

KBR - \$ 139,000 End of Grant

Syphilis
Elimination - \$ 44,100 Less from State

Preschool
Dental + \$ 33,000 Part time position added

Behealthy + \$ 86,500 more from USDA

Projected increase in Medicaid revenue in Maternal Health, Child Health and Carolina Access II.

Projected decrease in Medicaid revenue in Child Service Coordination and Family Planning

Pharmacy + \$ 897,500 Pharmacy sales, Medicaid